

# Training instructions



– Building a global safety culture

# Disclaimers

This material is based on the latest version of VigiFlow, released in May 2020. Some features are still under development, therefore the system appearance might differ from the slides included in this package.

This PowerPoint presentation has been developed by the UMC for training purposes. This material may be passed on to other users of VigiFlow.

The UMC does not take any liability for the correctness or quality of any altered, translated or partial versions of this material.

# Training objective

During the self-training period you should be able to:

- Practice manual data entry in VigiFlow from ADR paper forms, including finding reactions in MedDRA and drugs in WHODrug
- Get familiar with the minimum requirements to send a copy of the ICSR to VigiBase
- Search entered ICSRs and generate statistics for further analysis

# During the training

In item 6 of the starter package you will find some ICSRs that can be used for practicing data entry in VigiFlow. You can also enter other fake cases if you want to practice more. **Do NOT enter real cases in the training environment.**

Be aware that the training accounts are shared with other national PV centres.

# After the training

You should notify the UMC when your team has concluded the training and you feel ready to start using VigiFlow.

The UMC changes the passwords of the training accounts in every 3 months, therefore we recommend that you conclude the training before this period.

# Access to VigiFlow Training environment

Web address: <https://vftraining.who-umc.org>

Login and password will be provided to you in a separate document.

# How to identify that you are in the training environment

The web address is different than the real Vigiflow

The username will be *VigiFlow Training User # Org #*

Report list

VigiFlow - NC

VigiFlow Training User 3 Org 8

+ New ICSR Import ICSRs VigiLyze Filter Export

Page 1 of 1 13 ICSRs match your search with 1 filter(s) applied

Worldwide unique id	Patient initials	Date of birth	Reaction / event (MedDRA)	Drug name (WHODrug)	Latest received date	Status of report	VigiLyze
UMC-TRAINING8-8	DCR	071995	Hypertension arterial	Imipramina, Sertralina	02052018	Open	
UMC-TRAINING8-2	AGR	30091977			27042018	Open	
UMC-TRAINING8-3	ALG	1955	Cystitis	Empagliflozin	28022018	Open	
UMC-TRAINING8-15						Open	
UMC-TRAINING8-14						Open	
UMC-TRAINING8-13						Open	
UMC-TRAINING8-12			Nausea	Cloridrato de metformina		Open	
UMC-TRAINING8-11						Open	
UMC-TRAINING8-10						Open	
UMC-TRAINING8-9	GGG		Emesis	Aspirina		Open	
UMC-TRAINING8-5	IG		Elevated liver enzymes	Enzalutamide		Open	
UMC-TRAINING8-4	IG		Elevated liver enzymes	Enzalutamide		Open	
UMC-TRAINING8-1	Desconocido		Acute renal failure	Phenytoin, Acyclovir		Open	

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Uppsala Monitoring Centre

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MedDRA version: 21.0

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